



California State University, Fresno

Library Services

Vacancy # 13652

Director of Library Technology and Collection Management - Admin

Salary:

Salary Range:

\$44,712 - \$153,204

Anticipated Starting Salary:

\$90,000 - \$95,000

Overview:

The Henry Madden Library at California State University, Fresno, is the largest academic library in California and the San Joaquin Valley. With over 1.5 million visitors a year, the 339,000 square foot library serves a diverse community. It provides innovative services including technology lending to both faculty and students, a fully integrated information literacy instruction, and student-centered campus partnerships. The library has helped transition to a system-wide unified library management system, ALMA, with full transition completed prior to the current year. The library has over a million print volumes, hundreds of thousands of electronic resources, and significant special collections including literature, teacher resources, music and media, World's Fair materials, local and regional history, and host to rotating exhibitions and campus and community events. The library also uses 3M's RFID system to safeguard collections. Library personnel include 18 library faculty, 39 support staff, and 29 FTE student assistants. For more information visit <https://library.fresnostate.edu/>.

Position Summary:

The Director of Library Technology and Collection Management reports to the Dean of Library Services and is a member of the library's senior leadership team which plans library-wide services, facilitates operations, and resolves issues. The Director is primarily responsible for developing strategic directions for managing access to physical and virtual collections. The Director is responsible for overseeing all aspects of the Technology Services and Collection Management Division including digital formats, electronic resources management, collection development and collections budget management, and

The Director also leads this division in meeting and expanding library and digital scholarship needs and in the continued implementation of technologies that serve teaching and research at Fresno State. The Director provides infrastructure support to promote the Fresno State Digital Repository (FSDR) as an integrated tool in scholarship and research throughout the University.

As a leader, the Director will foster an environment where strategic and well-informed risk taking is encouraged. As a member of the Library Leadership Team, this person is responsible for library-wide planning and policy making. The

library leaders to shape strategic directions for the Henry Madden Library and will monitor current stand. emerging technologies to more effectively support the organization of and access to library resources. The commitment to representing the library and participating in the development of California State University maintenance of the new consortia and local system.

Qualifications:

KNOWLEDGE, SKILLS, ABILITIES

- Ability to articulate and develop a collaborative vision and provide innovative leadership;
- Oversee technical services, the institutional repository, and collections management processes in the at Fresno State;
- Professional experience that includes the management of resources and personnel in a library setting;
- Knowledge of scholarly research and communications, library information technologies, and digital library preservation and curation concepts, policies, and best practices;
- Knowledge of budget planning and ability to prepare annual reports;
- Experience of managing workflow of at least one area of Technical Services, such as acquisitions, serials cataloging, or electronic resources management;
- Knowledge of current issues and trends in collection strategies, collection management, copyright, and facing libraries;
- General knowledge of current technologies, platforms, and products that support library informatics;
- Commitment to fostering a diverse workplace, and supporting staff professional development at all levels;
- Experience in leadership, strategic planning, and project planning.
- Experience with successfully developing, managing, and completing large complex projects in a library setting.

EDUCATION

- Master of Library Science (MLS), Master of Library and Information Science (MLIS), or equivalent Association accredited program or international equivalent.

EXPERIENCE

- Three (3) years or more of substantial Technical Services, Collections or IT management experience in a similar setting.
- Three (3) years of progressively responsible management and supervisory/lead experience.

Filing Deadline:

Applications received by February 24, 2019 will be reviewed for minimum qualifications and given full consideration by the manager and/or search committee. Qualified applicants received after that date will be forwarded upon request to the manager and/or search committee.

Application Procedures:

Individuals interested in being considered for this position should submit an on-line application and attach the following documents: 1) resume, 2) letter of interest which includes a narrative detailing how the candidate fulfills the minimum qualifications for the position.

preferred items listed under Qualifications, and 3) names, email addresses and telephone numbers of three current assessments of the candidate's qualifications for the position.

Pursuant to Executive Order 883, reasonable accommodation is to be provided upon request from an employee with disabilities, unless doing so would impose an undue hardship on the campus. What constitutes a reasonable accommodation is determined by the campus on a case-by-case basis after it has received the individual's request for accommodation through an interactive process. Employees or applicants requiring reasonable accommodation should contact Human Resources at 278-2032.

How To Apply:

To apply for this or any open position at Fresno State visit our online employment site at: <http://jobs.csufresno.edu>

Other Requirements:

Pursuant to the requirements of the Immigration Reform and Control Act of 1986, any offer of employment requires verification of individual's eligibility to be employed in the United States.

California State University, Fresno, in conjunction with the CSU policy, requires that the successful candidate undergo a background check (including a criminal records check) prior to assuming this position. Failure to satisfactorily complete a background check may impact the job offer or continued employment of current CSU employees who are identified as sensitive.

California State University, Fresno annual security report includes statistics for the previous three years concerning incidents that occurred on campus, in certain off-campus buildings or property owned or controlled by Fresno State, and immediately adjacent to or accessible from the campus. The report also includes institutional policies concerning alcohol/drug use, crime prevention, reporting of crimes, sexual assault, and other matters. You can obtain a copy of the report by contacting the Campus Police Department or by accessing the following web site: <http://www.fresnostate.edu/annualreport/index.html>

The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017. You can obtain a copy of this Executive order by accessing the following web site: <https://www.fresnostate.edu/1083-rev-7-21-17.html>

This position may be a "designated position" in the California State University's Conflict of Interest Code. If you are accepting this position you may be required to file Conflict of Interest forms subject to the regulations of the State Ethics Commission.

Fresno State is a tobacco-free, smoke-free and vapor-free campus.

Other Applicant Information:

Applicants will receive confirmation of receipt of their application materials via automatic email reply. You will receive email notification at the conclusion of the recruitment process.

This is a full-time management position covered by the California State University Management Personnel Act. Management employees are subject to management reviews and serve at the pleasure of the University President of the

Equal Employment Opportunity:

California State University, Fresno is committed to maintaining and implementing employment policies consistent with applicable state and federal equal employment opportunity laws and regulations. Executive Order 88 Executive Order 927 prohibits harassment, on the basis of a protected status: race, color, religion, national origin (including gender identity, per HR 2004-12), sexual orientation, marital status, pregnancy, mental disability, and covered veteran status. Retaliation against individuals for complaining about these proscribed conduct, or participating in an investigation or proceeding involving such conduct is prohibited by both state and federal law.

Further, California State University, Fresno's statement of commitment to equal employment opportunity applies to all employees covered by various collective bargaining agreements.

General Information:

California State University, Fresno is one of 23 campuses in the California State University System. The University offers high-quality educational opportunities to qualified students at the bachelor's and master's levels, and at the doctoral level. The current student enrollment is approximately 24,000, including a large percentage of students from culturally rich backgrounds. The University serves the San Joaquin Valley while maintaining deep involvement in the local and world. California State University, Fresno promotes student learning and community engagement through service learning opportunities in collaboration with community organizations, educational institutions, and government. The University was one of the first U.S. Colleges and Universities to be selected by The Carnegie Foundation for the Advancement of Teaching for its Community Engagement Classification.

Metropolitan Fresno, with a multi-ethnic population of over 600,000, is located in the heart of the San Joaquin Valley on the edge of the Sierra Nevada Mountain Range. The campus is within driving distance of San Francisco, Los Angeles, Yosemite National Park, and Sequoia National Parks, the Monterey Peninsula, beaches, sailing, lakes, and numerous ski resorts. The area offers some of the most reasonable housing markets in California and offers a wide array of locally grown fruits and products.