

UNIVERSITY ARCHIVES  
HENRY MADDEN LIBRARY  
CALIFORNIA STATE UNIVERSITY, FRESNO

HENRY MADDEN LIBRARY

RECORDS, 1911-2007  
12 linear feet

ACCESS: The records are open for research.

AUDIOVISUAL: CD-ROMs in box 12, VHS tapes in box 14.

PROCESSED BY: Tammy Lau and Jeremy Orgill, 2005-2006.

**Box no.   Description**

Box 1

Administration

Administrative council agendas and minutes, 1989, 1992, 1995

Administrative Office Notes

1988/89

1989/90

1990/91

1991/92

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1993/94

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2004/05

2005/06

2006/07

Alternative work schedules, 1979, 1980, 1984

Budgets, 1921/22- 1949/50, 1968/69, 1968/69, 1971/72- 1972/73, 1977/78- 1984/85,  
1987/88- 1988/89, 1990/91- 1997/98, 2000/01- 2001/02, 2004/05

Circulating periodicals, 1992

Box 2

Dean of Library Services

Gorman, Michael

Annual reports

1988/89

1989/90

1990/91

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**Box no.   Description**

Box 2 (cont.)

Administration (cont.)

Dean of Library Services (cont.)

Gorman, Michael (cont.)

Annual reports (cont.)

1998/99

1999/00

2000/01

2001/02

2002/03

2003/04

2004/05

2005/06

April Fool's Day memos, 1989-1991, 1993- 1999, 2001, 2004, 2005

Christmas poems, 1989- 2005

Memos, 1989 - 2005

Search Committee, 1987, 1988

Miscellaneous, 1989, 1990, 1993, 1995, 1996, 1998, 2002, 2004

New Dean search, 2006

Miscellaneous memoranda

September 1955- December 1969

January 1970- March 1972

April 1972- February 1977

April 1977- March 1982

April 1982- September 1988

October 1988- May 1990

July 1990- December 1993

Box 3

Operating expenses, [1985?, 2001?]

Organizational charts, 1953, 1977, 1994, 1995, 1997, 2002, 2004, 2005

Policies, procedures and regulations

Collected in binder (2 folders), 1959- 1972

Loose, 1964, 1970, 1980-1983, 1985, 1989, 1991, 1992, 1994, 1997

Reports

1920-1927

1957

1988

Statistics, 1956, 1966, 1970, 1979, 1981, 1984- 1996, and undated

**Box no.   Description**

Box 3 (cont.)

Administration (cont.)

University Librarians

Madden, Henry Miller

Annual reports

Loose

1949/50-1958/59

1959/60-1968/69

1969/70-1978/79

Bound

1949/50-1962/63

1963/64-1975/76

Box 4

Correspondence, 1971, 1973, 1981

50<sup>th</sup> anniversary, [shelved in box 15]

Library memos

1957-1968

1969

1970

1971

1972

1973-1974

1975

1976

1977-1979

25<sup>th</sup> anniversary, 1975

Naming of library

Process and procedures, 1978-1979

Letters of support, 1976, 1978,

Folder 1

Folder 2

Congratulatory letters, 1980

Dedication of new name, 1980

Newspaper clippings, 1980

Retirement and book fund, 1979

Personal library (Madden estate), 1982-1984

Guest book, 1956-1958

Talks and exhibits, 1979, 1980

Miscellaneous, 1969, 1971, 1977, 1979

**Box no.   Description**

Box 5

- Administration (cont.)
  - University Librarians (cont.)
    - Parker, Lillie
      - Annual report, 1986-1987
      - Memos
        - September 1979- March 1981
        - April 1981- August 1982
        - September 1982- June 1984
        - July 1984- November 1986
        - December 1986 – July 1988
    - University Librarian appointment, 1978
    - Vacancy announcements, 1996
  - Automation, 1977, 1978, 1981
  - Bookplates, 1958 and undated
  - Brown Bag Book Club, undated
  - Building
    - Phase I
      - Details and equipment lists, 1959 and undated
      - Specifications
        - Electrical work, 1954
        - General work, 1954
        - Mechanical work, 1954
    - Phase II
      - Equipment list, [shelved in map case D, drawer 5]
    - Phase III
      - Blueprints, 1976, 1977, 1981 and undated
      - Correspondence, 1973, 1974, 1976, 1977, 1979- 1984
      - Equipment list, 1978
      - Music listening system, 1979
      - Preliminary plans and specifications, 1974
      - Revised schematic, 1976
      - Schematic drawing, [shelved in map case D, drawer 5]
      - Space allocation, 1975, 1978, 1979

Box 6

- Specifications
  - Original, 1976
  - Revised, 1977
  - Remodeling, 1980
- Miscellaneous, 1980, 1981

**Box no.   Description**

Box 6 (cont.)

    Building (cont.)

        Phase IV (planned), 1991, 1992, 2002

        New library

            General, 2005, 2006

            Hillier Architecture anniversary book, 2006

            Proposition 55, 2004

            Website, 2003- 2005

    Case X, 2005

    Clippings, 1951- 1965, 1969, 1986, 1988, 1991-1993, 2002, 2003

    Collection development representatives, 1982, 1983

    Committees

        Computer committee, 1990- 1992

        Miscellaneous, 1988, 2000

        Vision Task Force, 2007 (2 folders)

    Community borrowers, 1987, 1998

    Cook book, 1984/85, 1996

Box 7

    Departments

        Acquisitions

            Lists of new acquisitions

                Bound volumes

                    1911-1914

                    1918-1923

                    1923-1925

                    1925-1929

                    1929-1930

                    1930-1932

                    1932

                    [1933]-1935

                    1935-1937

                    1937-1938

Box 8

        1938-1940

        1940-1941

        1941-1942

        1942-1945

        1945-1947

        1947-1948

        1948-1949

**Box no.   Description**

Box 8 (cont.)

    Departments (cont.)

        Acquisitions (cont.)

            List of new acquisitions (cont.)

                Bound Volumes (cont.)

                    1949-1950

Box 9

    Loose

        Books

            October 1953 –February 1954

            March 1954 –October 1954

            October 1954 –June 1955

            June 1955 –December 1955

            December 1955 –May 1956

            May 1956 –December 1956

            December 1956 –June 1957

            June 1957 –December 1957

            January 1958 –June 1958

            June 1958 –December 1958

            January 1959 –May 1959

            May 1959 –November 1959

            November 1959 –April 1960

            April 1960 –November 1960

            November 1960 –April 1961

            May 1961 –December 1961

            January 1962 –May 1962

            June 1962 –December 1962

            January 1963 –May 1963

            June 1963 –January 1964

            February 1964 –May 1964

        Maps and atlases

            1970- 1974

            1975- 1977

            1978- 1980

            1980- 1982

            1984- 1985

Box 10

    Periodicals

        July 1953

        January 1953- July 1963

**Box no.   Description**

Box 10 (cont.)

    Departments (cont.)

        Acquisitions (cont.)

            List of new acquisitions (cont.)

                Loose (cont.)

                    Periodicals (cont.)

                        1971

                    Theses

                        September 1950- August 1967

                    Miscellaneous, 1963, 1973

    Annual reports

        1958/59

        1959/60

        1960/61

        1963/64

        1964/65

        1965/66

        1966/67

        1967/68

        1968/69

        1969/70

        1970/71

        1971/72

        1972/73

        1973/74

        1974/75

        1975/76

        1976/77

        1977/78

        1978/79

        1979/80

        1980/81

        1981/82

        1982/83

        1983/84

        1984/85

        1985/86

        1986/87

        1987/88

        1988/89



**Box no.   Description**

Box 10 (cont.)

Departments (cont.)

Annual reports (cont.)

1989/90

1990/91

1991/92

1992/93

1993/94

1994/95

1995/96

1996/97

1997/98

1998/99

1999/00

2000/01

2001/02

2002/03

2003/04

2004/05

2005/06

Box 11

Arne Nixon Center, 1980, 1995-2007 (2 Folders)

Central Valley Political Archive, 2002- 2006

Circulation, 1964, 1965

Curriculum/Juvenile Library

Lists

Books received, 1959- 1965

Pamphlets received, 1957, 1958

Newsletter, 1998- 2006

Miscellaneous, 1959, 1960, 1964, 1972, 1992, and undated

Government Documents

Interlibrary Loan

Manual, 1972

Music and Media Library, 2005

Reference

Bibliographies and indexes, 1935, 1961, 1964, 1968- 1970, 1972- 1977,  
1979, 1981- 1983, 1990, and undated (5 folders)

Guidelines for inclusion and retention of books, 1968

Guide for student assistants, 1984

Library Guides

1949- 1961, 1971, 1973, 1977, 1980, 1994-1996, and undated (2 Folders)

**Box no.   Description**

Box 11 (cont.)

Departments (cont.)

Reference (cont.)

Lists of new books, 1977- 1980

Research Guides, 1971, 1973, 1975- 1978, and undated

Staff manual, 1970, 1979 (4 Folders)

Box 12

Reserved Book Room, 1964, 1965, and undated

Special Collections Library

Events

World's Fair Symposium, 2005

Exhibit, 1990

Miscellaneous, 1984-2003, 2007

Donors of the year,  
2002

Events, talks, receptions

J. Printise and Rhoda Womack Lecture Series, 2003- 2005

Live! in the Library, 1999, 2002, 2003

Millionth volume

Background information, [2001] and undated

Prints and negatives (includes a CD-ROM)

Millionth Volume celebration

Library history and planning materials, 2001

Events and activities, 2001

Staff luncheon

Invitation

Program (with slide show on CD-ROM)

Play money

Canvas bag

Noon rally

Dean's remarks

Evening event

Invitation

Program

Brass bookmark

First Fridays

Flyers

Contests

Signs [oversize in map case D, drawer 4]

Winners

**Box no.   Description**

Box 12 (cont.)

- Events, talks, receptions (cont.)
  - Millionth Volume celebration (cont.)
    - Publicity, 2001
      - Banner [in a map tube]
      - Logo
      - Bookmarks
      - Exhibits
        - “1911-1912: The Library’s First Year”
          - Captions and photographs (with negatives)
        - “The Millionth Volume” and “Father Serra: Saint or Sinner?”
          - Captions and photographs (with negatives) [oversize in box 15]
      - Press releases
      - Articles and announcements
      - Web site
      - Photograph
    - Open house guest book, 1971
    - Miscellaneous, 1950, 1973, 1979, 1980, 1984, 1991, 1992, 2001, 2002, and undated
  - Exhibits,
    - Schedules and miscellaneous
      - 1935- 1947
      - 1957- 1965
      - 1961- 1965
    - Miscellaneous, 1965, 1966, 1968, 1979, 1980, 1983- 1987, 1989, 1995, 2002, 2003, 2006, 2007
  - Faculty survey, 2002
  - Fine Arts Library (proposed), 1974
  - Floor plans, 1964, 1981, 1982, 1987, and undated
  - Forms, 1963
  - Friends of the Madden Library (Madden Library Associates)
    - Announcements and invitations, 1985, 1986, 1991, 1992, 1994, 1998- 2005
    - Bookmarks, 1985- 2000, and undated
    - Memoranda to staff, 1984, 1991
    - Minutes of the Board, 1992
    - Miscellaneous, 1989, 2003, 2007 and undated
  - Newsletters
    - Bound, 1987-1997
    - Loose, 1999- 2007
  - Letterhead, notepaper and envelopes, undated
  - Library Assistant series review, 1983-1985, 1987- 1991

**Box no.   Description**

Box 13

Library faculty  
Constitution and by-laws, 2002-2003  
Leaves of absence, 1983  
Minutes, 2001- 2007  
Personnel document, 1978, 1979, 1989, 1990, and undated  
Personnel plan, 1973- 1978, 1993, and undated  
Probationary plans, 1994, and undated  
Professional staff  
Minutes, 1969-1974  
Miscellaneous, 1960, 1967- 1971, 1979, 1980, 1987, and undated  
Promotion committee, 1969, 1971, 1974, 1975, and undated  
Promotion policies within CSU, 1972- 1974  
Promotion timeline, 1969, 1971, 1974, 1975, 1983, 1989- 1994, and undated  
Research awards, 1989  
Retention and tenure, 1994, 1995, and undated  
Salary, 1957, 1967- 1969, 1972- 1974, 1977, 1979- 1981, 1984- 1986, 1988 -1990,  
1995, 1996, and undated (2 Folders)  
Salary within CSU, 1941, 1944- 1947, and undated  
Search procedures, 1995  
Status of librarians  
1961

Box 14

1962-1966 (2 folders)  
1967-1971  
1969  
1972-1977  
1977-1978  
[1985?]  
Ten-month year, 1975, 1976  
Union, 1983  
Library history, 1956, 1957, 1988, 2001, and undated  
Library technology, 2005, 2007  
Library tour, 1979  
Newsletters  
*Library Lines*, 1950- 1953  
*Madden Library Update*, Fall 1989- Spring 2004 (lacking Spring 1990, Fall 1996, and  
Fall 2000)  
OCLC conversion project, 1973, 1980- 1982  
Old catalogue cards, undated

**Box no.   Description**

Box 14 (cont.)

Parties and occasions

Retirement parties

Berry, Sara C., 1973

Landrum, Elizabeth Ann, 1971

Miscellaneous, 2004, and undated

Miscellaneous, 1996, 2001-2006, and undated

Phone lists, 1970, 1981, 1985, 1989, 2000, 2003

Phonodisc library, 1962- 1964

Public handouts, 1971, 1978, 1980- 1986, 1988, 1990- 1995, and undated

Save Mart Center time capsule, 2003

Staff newsletter, 2000, and undated

Staff Association, 1989, 1992, and undated

Student assistants, 1961, 1968, 1969, 1972- 1983, 1986- 1990, 1995 and undated

Study hall (for athletes), 1989, 1991

User surveys, 1996, 1998, 2001, and undated

Videos, 2001

Arne Nixon Center (VHS)

Video script

Henry Madden Library (VHS)

Video script, shot list and credits

Workshops

Electronic Mail, 1996

Box 15

University Librarians,

Madden, Henry Miller

50<sup>th</sup> anniversary, 1958, 1959, 1963- 1965, 1967-1979, 1981, 1982, 1998,  
1999, and undated